



DISABILITY GOOD PRACTICE

A handbook for students and applicants with disabilities at the Royal College of Music

January 2021

Disclosure and confidentiality 5

Applying to the RCM 5

 Open Days

The participation of students with disabilities in all aspects of the academic and performing life of the RCM is encouraged and welcomed. As the leading conservatoire in the UK and Europe, we aim to provide musical education and professional training at the highest international level to meet the aspirations of as many as possible of those who have the ability and motivation to benefit. Students are recruited on the basis of their musical abilities and potential. For further details refer to our prospectus which is available at www.rcm.ac.uk or from

The Royal College of Music,
Prince Consort Road,
London SW7 2BS
Tel: 44 (0) 20 7591 4300

The RCM aims to ensure that no student, member of staff, or visitor is subjected to unfair discrimination whether direct or indirect.

This booklet provides information to prospective and current students of the Royal College of Music (RCM) about our policy and procedures for disabled students. It outlines arrangements to support students with disabilities including financial support, academic support, our buildings, facilities and equipment.

We hope you find it useful.

This handbook is available in alternative formats on request.

For further information, please contact the Student Services Manager:

Tel: +44 (0)20 7591 4316 or by email: studentservices@rcm.ac.uk

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1. The term disability can include a wide range of visible or hidden impairments including physical and mobility difficulties, hearing impairments, visual impairments, and specific learning difficulties including dyslexia, medical conditions and mental health problems.
2. The Equality Act 2010 defines disability as follows:

A person (P) has a disability if:

- P has a physical or mental impairment, and
- the impairment has a substantial and long-

Course Offer

9. Offers are made on the basis of musical ability and potential, and are sent out by UCAS Conservatoires (<https://www.ucas.com/conservatoires>), either prior to Christmas, or approximately 3 weeks after your audition. Scholarship offers are made at the same time for those eligible.
10. If you are successful in your application and decide to accept a place at the RCM, you are welcome to discuss any specific needs you may have with the Student Services Manager. You may want to visit the College to assess whether there are any needs you have which you might not have thought of already. Arrangements can then be made in advance of your arrival on your course. For example, if you are visually impaired, you may wish to have orientation training around our building with the RNIB (<https://www.rnib.org.uk>) or Guide Dogs (London) on <https://www.guidedogs.org.uk/getting-support/help-for-adults/my-sighted-guide/>.
11. When replying to your offer, r]TT05 () -1 (e) -ng

1. All students have access to Student Services (<https://www.rcm.ac.uk/life/studentsupport/>)

Studying, Assessments and Examinations

11. The RCM's virtual learning environment (VLE) – 'learn' – enables students to access course outlines, syllabuses, learning materials to support your studies as well as to submit coursework remotely, as you can log-on on or off site. As a member of the College you will also be able to access online resources such as Grove Online and JSTOR etc.

Students with mental health issues

21. 'Mental health issues' covers a broad spectrum, from depression and anxiety to bi-polar and personality disorders

Who can I contact?

48. The Student Services Manager, Lynnette Easterbrook is responsible for the coordination of support for students with disabilities. Contact the Student Services Manager if you have any further questions that are not covered in this

13.

Charities

22. There are a number of outside bodies providing grants and loans for disabled students to which applications can be made.

The Snowdon Trust - helping with physical disabilities

Website: <https://www.snowdontrust.org/>

The Royal Society of Musicians

Website: <http://www.royalsocietyofmusicians.co.uk/>

Music Awards for blind people

Website: <https://www.mib.org.uk/sight-loss-advice/reading-home-and-leisure/music/music-awards-and-funding#:~:text=The%20Webster%20and%20Davidson%20Mortification%20for%20the%20Blind%20was%20set,and%20funding%20towards%20educational%20visits>

For kidney patients

Website: <https://www.kidneycareuk.org/get-support/financial-support/>

The Matthew Trust (for people with mental health conditions)

Website: www.matthewtrust.org

Multiple Sclerosis Society

24. Website: www.mssociety.org.uk

25. Address:

The Grants Team,
MS National Centre,
372 Edgware Road,
Cricklewood,
London NW2 6ND

26. Telephone: 020 8438 0700

27. Fax: 020 8438 0701

28. Email: grants@mssociety.org.uk

The Dyslexia Teaching Centre

23 Kensington Square

London

W8 5HN

Data

1. The General Data Protection Regulations give individuals (data subjects) the right to access their personal data in order

- Where the individual withdraws consent, consent having been the legal basis on which the personal data was provided
 - Where individuals object to their data being processed and there is no overriding legitimate reason to continue processing
 - Where personal data was processed unlawfully
 - Where personal data has to be erased in order to comply with a legal requirement
9. The RCM will decline a request for erasure if it believes any of the following would be compromised:
- The right to freedom of expression and/or information
 - The requirement to comply with a legal obligation for the performance of a public interest task or the exercise of official authority
 - The archiving of data in the public interest or for statistical purposes
 - The defence or exercise of a legal claim

Restricting processing


10. The RCM is required to restrict processing of personal data in the following circumstances:

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Royal College of Music Learning Agreement Scheme

The Royal College of Music has a commitment to ensuring that the support needs of students with disabilities are met in a consistent and responsible

BMus Year coursework 'map' – Academic Year



Assignment 3: Continuous Assessment	2-13	between 21 September and 11 December	
Assignment 1: Assigned Reading Review	7	1pm, Tues 27 October 2020	2 week extended

